

The Parish of East and West Tilbury and Linford

Annual Report

and

Financial Statements of the Parish Church Council

For the year ended 31st December 2021

Priest in Charge

Revd. Michèle Marshall

Bankers

Lloyds Bank plc

34 High Street

Grays

Essex

RM17 6LX

Independent Examiner of Accounts

Mr. P. W. Chandler

15, The Spinneys

Leigh-on-Sea

Essex

SS9 5QZ

Our Church's *PURPOSE* is to *Worship* God, and to *grow* through developing as disciples, bringing other members of God's family into our Church, and demonstrating God's love and care.

Parish website: www.stcatherinesthurrock.org.uk

The Parish of East and West Tilbury and Linford

Annual Meeting of Parishioners

Annual Parochial Church Meeting

Sunday 8th May 2022 at 11am in St Catherine's Church, East Tilbury

Agendas

Opening Prayers

Annual Meeting of Parishioners to elect Churchwardens

1. Appointment of Clerk
2. Apologies for absence
3. Minutes of Annual Meeting of Parishioners 23rd May 2021
4. Matters arising from the minutes
5. Election of Church Wardens
6. Date of next year's meeting: proposed "Sunday 7th May 2023 unless subsequently determined otherwise".

Annual Parochial Church Meeting (APCM)

1. Appointment of Clerk
2. Apologies for absence
3. Minutes of the APCM 23rd May 2021
4. Matters arising from the minutes
5. Parish Reports
 - Electoral Roll Report
 - Annual Proceedings of the PCC Report
 - PCC Financial Statement
 - Fabric, Goods and Ornaments Report
 - Proceedings of the Deanery Synod Report
 - Other Non-Statutory Reports (please see Parish Report)
6. Election of Representatives of the Laity
 - Nine Parochial Church Council Representatives to serve until the APCM in 2023
 - Appointment of Sidespersons (*now done by the PCC*)
7. Appointment of Independent Examiner of Financial Report
8. Chairman's Remarks
9. Any Other Business
10. Date of next year's meeting: proposed "Sunday 7th May 2023 unless subsequently determined otherwise".

Closing Prayers

Parish of East and West Tilbury and Linford

Minutes of the Annual Meeting of Parishioners

Minutes of the Annual Parochial Church Meeting

Held on Sunday 23rd May 2021 at St Catherine's Church

Annual Meeting of Parishioners – 20 parishioners present.

Revd. Michèle Marshall opened the meeting with prayer.

Sheila King was appointed clerk for the meeting by those present.

Apologies were received from Chris and Kim Ford.

The minutes of the meeting held on 25th October 2020 were approved and there were no matters arising.

Colin Strong and Kathy Bird had been duly nominated to serve as churchwardens and had declared there were no reasons why they could not be elected. Colin and Kathy were elected unopposed. Revd. Michèle thanked Colin and Kathy for their service and support.

The resolution that the next annual meeting would be held on Sunday 8th May 2022 unless subsequently determined otherwise was passed.

Annual Parochial Church Meeting – 20 parishioners present.

Revd. Michèle Marshall confirmed that all present were on the parish electoral roll.

Sheila King was appointed clerk for the meeting by those present.

Apologies were received from Chris and Kim Ford.

The minutes of the meeting held on 25th October 2020 were approved and there were no matters arising.

The Parish reports had been circulated; Revd. Michèle highlighted the main points of the statutory reports.

- The revised electoral roll stood at 54 members, 37 residents and 17 non- residents. Rev Michèle thanked Janice Fawsitt for taking on the role of electoral roll officer.
- There had been 7 PCC meetings during 2020, 3 meetings were held in person and 4 by conference zoom. The average attendance was 90%.
- The treasurer reported on a difficult year due to the lack of fund raising events and weddings etc. while the parish share and the other major items of expenditure had

to be met. A copy of the examined accounts had been published and no questions were raised.

- Revd. Michèle thanked Norman for keeping a close eye on the finances.
- Revd. Michèle outlined the main points from Kathy's Churchwardens report on the Fabric, Goods and Ornaments of the church, which are regularly maintained and kept in good order. The Quinquennial Inspection had taken place in October.
- The community payback team had not been able to help with churchyard maintenance. The new area for interment of ashes had been created. A question was raised about the condition of the wooden ashes memorials, it was explained that it was a requirement that these were of green oak which does weather and they should not be treated with preservatives or paint. The PCC were aware that one part of a memorial had been treated during the lockdown and they were seeking advice from the diocese.
- The Deanery Synod had only been able to meet on one occasion due to Covid-19 restrictions. This meeting had included a presentation on the national 'Eco Church' initiative
- The non-statutory reports which reflect Parish life had been published.

The meeting then went on to elect representatives of the Laity

- Chris and Kim Ford had been elected to Deanery Synod for 3 years and are automatically members of the PCC.
- Having been duly proposed and nominated the representatives elected to serve for 1 year were Janice Fawsitt, Norman and Sheila King, Pamela Painter, Geraldine Riddles and Patricia Strong. There were still four vacant places on the PCC.
- Sides-people would now be appointed by the PCC.
- Norman proposed that Peter Chandler be appointed as Independent Examiner of the Parish Accounts, this was seconded by John Bell, and all voted in favour.

Revd. Michèle in her remarks reflected on what had been a difficult year for all with the regulations, restrictions and need to follow Government guidance during the Covid-19 pandemic affecting both worship and Parish life. She said she had been supported by everyone and thanked the Churchwardens, all those who had maintained the Foodbank service to the local community, the PCC, members of the cleaning team and all who had kept her in their prayers.

At the end of her report Kathy thanked Revd Michèle for all she had done during a very difficult 2020, this was greeted by rousing applause.

There being no other business the meeting resolved that next year's meeting would be held on Sunday 8th May 2022 unless subsequently determined otherwise.

Parish of East and West Tilbury and Linford
Annual Report of the Parochial Church Council
for the year ended 31st December 2021

Administration Information

The parish consists of two churches: St Catherine's, East Tilbury and St Francis, Linford. It is part of the Deanery of Thurrock in the Diocese of Chelmsford, Essex, within the Church of England. The correspondence address for the Parish is: The Rectory, 24 Somerset Road, Linford, Stanford-le-Hope, SS17 0QA.

The Parish Website is: www.stcatherinesthurrock.org.uk

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

The PCC members who have served from 23rd May 2021 until the date this report was approved:

Priest in Charge: Revd. Michèle Marshall

Churchwardens: Mr. Colin Strong

Ms. Kathy Bird

Deanery Synod Representatives: Mrs. Kim Ford

Mr. Chris Ford

Elected Members: Mrs. Janice Fawsitt

Mr. Norman King

Mrs. Sheila King

Mrs. Pamela Painter

Mrs. Patricia Strong

Mrs. Geraldine Riddles

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election.

Objectives and activities

The PCC of East and West Tilbury and Linford has the responsibility of co-operating with the Priest in Charge, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for St Catherine's Church in East Tilbury and St Francis in Linford. In addition it is responsible for

the insurance of the churchyard of St James, West Tilbury. The maintenance of the West Tilbury closed churchyard is now the responsibility of the local authority (Thurrock Council).

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). We are committed to Safeguarding Children, Young People, Victims/perpetrators of Domestic Abuse and Vulnerable Adults. The PCC has adopted the Church of England's policies and best practice on safeguarding. Following these guidelines, the parish has a safeguarding policy and a Parish Safeguarding Officer.

Safeguarding Report

Safeguarding in the Parish is very important and remains a priority, therefore the PCC follow the House of Bishop's guidelines regarding this. A Safeguarding report is on the agenda at every PCC meeting and at the first meeting after the APCM the Church of England's policies, and best practices and guidelines are adopted. As the guidance changes, we review our own parish Safeguarding policy accordingly. With regards to DBS (Disclosure and Barring Services) applications, these continue to be processed online. Not everyone on the PCC will need a DBS check. There are certain roles associated with PCC membership that do, along with other roles that people undertake within a Parish setting. I can confirm that all the necessary roles in need of a DBS are up to date.

If you have any questions or concerns relating to Safeguarding or children or adults for whom you are concerned, then please contact me on 07919 484440 or email

Geraldine.riddles@gmail.com

Geraldine Riddles

Parish Safeguarding Officer

Statutory Reports

Electoral Roll Report

Our Parish electoral roll is revised annually with a new roll prepared every 6 years. The current annual revision is now completed and a new one will be due in 2025. The electoral roll is a reflection of those who regularly worship at either St Catherine's or St Francis.

Following this year's review I can report that we have the following:-

Total **51** members

This is made up of 16 non residents and 35 residents.

All data held is treated as confidential under GDPR rules and only names are published.

Janice Fawsitt- Electoral Roll Officer

Proceedings of the PCC 2021

The PCC has 11 members

Revd. Michèle Marshall (Chair)

Chris Ford (Lay Chair)

Churchwardens - Colin Strong and Kathy Bird

Deanery Synod representatives - Chris and Kim Ford

6 members elected at the APCM on 23/5/2021 - Janice Fawsitt (Electoral Roll Officer), Norman King (Treasurer), Sheila King (PCC Secretary), Geraldine Riddles (Parish Safeguarding Representative), Pamela Painter and Patricia Strong. There were 4 vacant spaces.

There were 7 PCC meetings since the last APCM, held at approximately 6 weekly intervals.

The average attendance was 82%

Decisions were needed to ensure that Covid 19 regulations were followed, including the numbers attending Baptism, Wedding and Funeral services.

Refreshments after services at St Catherine's were reintroduced and suspended as local infection rates allowed.

Christmas services were discussed and it was agreed that the Carol Services would go ahead without refreshments, it was also agreed that it would be difficult to hold the Christingle service so would not be included in the programme of events.

The PCC has regular reports from the churchwardens on the fabric of St Catherine's and St Francis; additional reports were from the treasurer, the electoral roll officer and parish safeguarding representative.

Reports on PCC activity have been included monthly in Pewtalk.

Sheila King – PCC Secretary

PCC Financial Statement Summary

Treasurers Report 2021

We have four Bank Accounts and the balances are currently quite healthy.

General Account

The congregation continues to give regularly and generously by BACS or by the envelope scheme. The income is recovering slowly due to slight increase in life events Weddings,

Baptisms and Funerals. We continue to benefit from Easy Fundraising Scheme contributions which hopefully will continue to increase. The significant contributions from our annual fund raising events such as the Garden Party, Christmas Bazaar, Concerts and Quizzes etc have been missed. However, the Christmas Coffee Morning although smaller in scale raised £520.

We received a very generous donation in 2021.

We continue to claim Gift Aid wherever possible.

The major items of Expenditure are Insurance, Utilities and our Parish Share payments.

As we all know Energy Prices are increasing by a significant amount and this will seriously affect our finances. We are trying to ensure that we use the most economic sources of Gas and Electricity but we currently have an assigned SOLAR (Supplier of last resort for Gas).

I recommend that we budget to pay more to the Diocese Parish Share scheme with the three to five year objective of covering the cost of a House for Duty Priest (Currently approximately £21000)

Charitable Donations from the parish in 2021 were £841 and made to DEC India Appeal, Samaritan Purse Operation Christmas Child Shoeboxes and Tear Fund.

St. Francis Account

Our aim is for St Francis to be a self-financing centre for Outreach and Community Support. The important services to the Community are the weekly Foodbank and Drop-In coffee mornings. They have continued whenever possible. The use by local groups has been restricted and we have lost a couple of the regular users.

Increased Energy prices will have an adverse effect on finances and although we are trying to find the most cost effective supply we have had to review hire charges and increase them by a small amount.

St. Francis must be kept in a good state of repair.

Churchyard Maintenance Account

The Churchyard is in reasonably good order due to the hard work of volunteers and a generous donation. The Pandemic prevented regular help from the Community Payback Team.

We need to ensure that volunteers and the Payback team have good well maintained equipment for grass cutting and the trees must be maintained in a safe condition.

Open Afternoons are starting after Easter and the money raised has in the past been allocated for Churchyard Maintenance.

Special Projects

This fund was started to fund the Millennium Window. The major contributions have been from the 100 Club approximately £400 per year and £7000 from The London Over The Border fund. This money may help with carrying out essential work identified in the Quinquennial Inspection.

Norman King – Parish Treasurer

Fabric, Goods and Ornaments Report

Following a second year of Covid restrictions with National Lockdown and church closures, many of our aims noted in the APCM report 2021 are still ongoing.

The PCC has agreed that 3 new benches can be placed within the churchyard, subject to faculty approval at Chelmsford Diocese.

The community payback team were not available in 2021, we hope they will join us this year to help with the churchyard maintenance, but with the help of the local community and our congregation the churchyard and grounds were kept in good order. We were given a donation to pay for the first cut of the grass in 2021 and towards the hire of a small skip to remove the detritus left in the churchyard. Thank you to Colin Strong for co-ordinating the churchyard maintenance.

It was reported that a tree survey was undertaken in September 2020. Due to Covid restrictions and the tree surgeon availability, the work is expected to be completed in autumn 2022 after the nesting season.

On 12th November 2021 a Parochial Inspection was conducted by Frank Woollard (Lay Chair of Thurrock Deanery Synod), Revd Michèle Marshall and Church Warden Colin Strong. Key documents were reviewed and approved. The Quinquennial survey and actions to be taken were discussed, and future parish plans highlighted.

The following was also inspected, agreed and approved

- Disability and access
- The upkeep of the churchyard, graves and risk assessments
- The safeguarding policy
- Church building and security
- Health and Insurance
- Serious Incidents and Data Protection Policy
- Parish Share

St James West Tilbury - The request from the owner of St James to purchase the remaining area of the churchyard is ongoing with the Diocesan Office. Consultation with families for whom this request may have an impact has taken place and comments are being reviewed.

Kathy Bird Churchwarden

Proceedings of the Deanery Synod Report – Thurrock Deanery 2021

The Thurrock Deanery Synod usually meets four times a year and is the forum where matters relevant to the Anglican church in our deanery are communicated and discussed. Our Parish representatives are Kim and Chris Ford. Chris also serves on the synod standing committee.

At the synod meeting on 25th March which was held on “Zoom” the lay members elected Frank Woollard to serve as our chairman. The guest speaker was the Revd. Canon Mike Power who is the Bradwell area advisor for Mission and Stewardship. His presentation set out the financial challenges that face the Chelmsford Diocese and, while acknowledging the problems the parishes face as a result of the COVID pandemic, highlighted the need for them to try and meet their allocated share if at all possible.

The meeting on the 13th July was also held on “Zoom” and the guest speaker was Pat Clark from Christians against Poverty. Pat explained that CAP was in the business of helping people with debt problems (up to about £20,000) to find a way out of debt. They do this by negotiating with creditors and getting payment plans set up where appropriate, running “Money” courses, Job Clubs and “Life Skills” courses – all within the love of Jesus. Their work is funded by donations from churches and the public. They do not have any large donors that might try to influence their work. There was also a presentation by Katia D’Arcy-Cumber on the structure of the Church of England and the upcoming elections for General synod when all deanery synod members have a vote.

The meeting on the 27th September was “in person” and consisted of a service of Holy Communion followed by the usual business meeting where it was reported that Revd. Tom Rout was invested as the new “Priest in Charge” at St. Margaret’s, Stanford-le-Hope on 22nd August; Rev. Peter Rabin has retired from the Mardyke team and members of the Grays team ministry were now licensed to the parish of Chadwell St. Mary.

On 25th November the synod met at St. Margaret’s, Stanford le Hope and Marilyn Going spoke about dementia and how the churches might better understand and provide for members of their congregation / community who suffer in this way. Katia D’Arcy-Cumber, who had been elected to the General Synod in the recent elections also gave a brief report on her first meeting.

Chris Ford

Parish and Church Life Reports

Priest in Charge

2021, although undoubtedly a better year than 2020, still had its challenges because of the continued concerns around the Covid-19 virus.

As a parish and worshipping community we adapted and followed guidelines as set by national government and the Church of England.

Through the months of January and February there was a return to worshipping at home and church meetings via Zoom. Thankfully by March we were able to re-open St Catherine’s

for worship on a Sunday morning (St Francis was once again reserved for the Foodbank) and by April both churches were back to the normal patterns of services. Social distancing, face coverings and hand hygiene remained in place. The singing of hymns was gradually re-introduced, the 'Holy wave' at the sharing of the Peace an activity we all enjoyed but the sharing of the communion cup remained suspended.

Life events (formally known as the occasional offices) continued and welcoming people to the church in their happiest and saddest times a vital part of our ongoing mission and ministry. In 2021 we had 7 baptisms, 6 weddings, 2 Renewal of Vow Services, 12 funerals and 3 committals of ashes. Of the 12 funerals conducted perhaps the most poignant was that of Jason Barron a member of our own church family. His family and friends were greatly comforted by hearing of Jason's involvement in the church and we welcomed them to St Catherine's for the gathering after the funeral service.

Social events and special services began to re-appear and we celebrated Rogation Sunday in the churchyard of St Catherine's accompanied by a quartet of band members from the Grays Town Brass Band in May; hosted Sunday Open Afternoons May-October; held an Act of Remembrance at the Bata Memorial in East Tilbury on Remembrance Sunday; had a Quiz Night at St Catherine's in aid of Tearfund on 20th November; held a Christmas Coffee Morning on Saturday 11th December and welcomed back the Grays Town Brass Band to lead us in the joyful singing Christmas carols on 19th December.

In terms of St Francis the main focus when needed was to preserve the building for the work of The Foodbank. Through the generosity of the church family and the wider community this essential service was able to keep running and the good news of the gospel shared in a very practical way. When restrictions allowed and the lockdown eased regular groups returned.

As a parish I feel that in yet another challenging year we have proved to be remarkably resilient and pro-active. We have hopes and dreams for the future which we have not yet been able to realise but look forward to doing so in the years ahead.

I am extremely proud of all the hard work and commitment freely given by so many of you. There is a real sense of team work here in this parish and once again I am so thankful that God called me here to serve Him and you and to share all that we have in 2021. I owe a huge debt of gratitude to our Churchwardens Kathy Bird and Colin Strong, the members of the PCC and everybody who serves the Lord and His church in ways large and small, seen and unseen. Thank you once again.

Revd. Michèle Marshall

Music and Worship

When we arrived in the parish in 2019 I was delighted to see that the organ at St Catherine's had a full-size pedalboard and at last I could learn how to use my feet when playing the organ. Unfortunately while I was practicing one evening it started to make an unpleasant noise and then broke down completely!

Looking inside the organ console you could see electronic components from the 1970s, lots of them held together with great bunches of wires.

Unable to fix the problems ourselves we contacted the main UK distributor of this type of organ. An engineer came to assess the possibility of repair, but sadly concluded that because of its age and fragile state it did not make economic sense to spend any money on it. Fortunately we were not able to sing in church at this point, but soon there would be a problem.

Some years ago I had come across computer-based organ emulations. My old laptop computer connected to a simple midi keyboard and a decent pair of headphones made a reasonable instrument for home practice. Over lockdown I had purchased an additional inexpensive midi keyboard so I now had a 'two manual' practice organ. It sounded quite good.

I realised that it would be useful if an instrument of some sort could be back in church when restrictions on singing were eased. I tried out the organ software through the church sound system.

Chris Ford provided a reasonable amplifier and wired it up to the loudspeaker from the old organ. Now with the recent addition of a box of foot operated switches to conveniently control the organ sounds it does the job and is quite rewarding to play.

This is only a temporary solution and if we decided to purchase a brand new instrument this would cost £10,000 - £20,000. However, the keyboards and pedal board of the old instrument are mechanically quite sound. It may be possible to convert these into midi devices at a very reasonable cost and convert the old organ console into an up-to-date 'computer organ'.

Robin Marshall

Sunday School and Children's Ministry

The continuing impact of the various COVID regulations meant that we have not been able to progress or run a Sunday School in 2021 as we would like. However, every family visiting St Catherine's receives a warm welcome and children included. There is a dedicated space within the church for children to use and where they can access some craft activities if they wish to use them. The Crib Service in December saw many Baptism and contact families attending to help set the scene for the Christmas services.

Kim Ford & Revd Michèle

St Catherine's Flower Arrangers

Flower arranging in St Catherine's is always a pleasure and never a chore. It is inspiring to achieve an art form in flowers.

The continuing pandemic and lockdowns meant that we weren't able to arrange flowers until Easter in 2021. But once restrictions were lifted we made sure there were flowers in church during the summer months and for all of the weddings. We arranged Poppies for the season of Remembrance and after the weeks of Advent Christmas flowers and decorations ready for our Christmas services and events. Our Christmas preparations always include a Christmas tree and this year it was decorated during our Christmas Coffee Morning. Everyone was invited to put a decoration on the Tree and, if they wished, to add the name of a loved one they wanted to remember on a Christmas Star. By the end of the morning the Christmas tree looked beautiful and full of love.

I would like to thank the ladies of the Flower Team: Kathy, Carole, Jeannie (and sometimes Rev Michèle) who come and provide their talents in arranging the flowers to make our beautiful old Church very inviting to our visitors and congregation.

Thanks are also due to Brenda and Barry Gowers who prepare and decorate the Advent Candle wreath for us and along with John and Gina Blackbond let us cut greenery from their garden to add to the floral arrangements. Thank you Brenda, Barry, John and Gina.

Although once again it's been a difficult year due to Covid and the Pandemic with all the rules and regulations but we have managed to arrange flowers whenever possible.

Let's hope 2022 will be a better year.

Pam Painter

St Francis Centre

The restrictions in 2021 have meant that at times St Francis has been closed for group hire. Because of the changes that have occurred due to the pandemic some groups have decided to meet online or found larger premises to help with social distancing. The groups that have remained are:

Keep Fit on a Monday evening

Linford Ladies & a Carers & Craft on Tuesday

Linford W.I once a month

On Wednesday there is a mid-week Service & Community Support drop in

Thursday there is a food bank

We have kept some of the daily spaces free so we can use it for Church activities that we want to do.

Patricia Strong

Bible Study and Fellowship Group

The Bible Study and Fellowship Group meet on a fortnightly basis on a Monday morning at St Francis. In the months of lockdown we met on Zoom and when restrictions lifted in person. Sometimes we follow a course which leads us through a particular book in the Bible and sometimes we spend time reflecting on the lectionary readings that we will have heard

at our Sunday service. We have grown in number and most weeks we are a group of between 10 & 15. Our discussions are always interesting and we are all growing in faith and understanding of God's Word.

Revd Michèle

The Wednesday "Community Support Drop-in"

In a non-COVID situation, after our Wednesday service of Holy Communion at the St. Francis centre, the hall would be swiftly transformed into a coffee shop. While some of the worshippers remain, they are joined by several other residents — all are welcome. During the year under review, we had to close when infection rates were at their highest but at other times were open and offering a "table service" only.

When we were able to meet, information and stories are exchanged, technical advice is given regarding computers, mobile phones etc. and we also have a very well used book exchange. All are welcome and the event is funded by the donations from our guests. Rachel Farmer, our Local Area Coordinator, also uses this time to meet with her clients. On the 3rd Wednesday of the month the "drop in" welcomes Lidia Szabo of the Thurrock Community Led Support Team who is then available to provide information and advice to anyone in need of her help.

Chris Ford

Thurrock Foodbank at the St Francis Centre

The parish continued to support the Thurrock Foodbank which exists to help people in Thurrock who

find themselves in a crisis situation, by:-

- Individuals regularly donating food
- Individuals financial contributions
- Operating a food distribution centre at St. Francis in Linford
- Our Harvest thanksgiving collection of food and cash

The Linford distribution centre is open every Thursday morning between 11am and 1pm with the help of volunteers from the church and elsewhere. We are most grateful for their commitment. We also work closely with Rachel Farmer, the Council's Local Area Coordinator for East Tilbury and Linford. The COVID-19 pandemic with its associated "lockdowns" did not stop our operations but did mean that we were not always able to allow clients into the building and offer them conversation and refreshment.

Chris Ford

Pewtalk and Parish Communications

“Pewtalk”, our monthly parish magazine continued to be published during the year. 105 copies are printed monthly, with 80+ copies being delivered to subscribers in the parish by our band of dedicated distributors. The remainder are available at St. Catherine's and St. Francis for visitors to pick up.

The magazine consists of contributions from the editor, parishioners, and articles from many other sources including the Chelmsford Diocese and “Parish Pump” (a resource for parish magazines) that we subscribe to. It includes our monthly calendar of events. It is also available on the parish website and we know from feedback that it is accessed from there. The contributors and distributors make the magazine possible and we thank them for their support. In addition to the monthly magazine we produce a weekly newsletter which is available at both churches; we maintain a website (www.stcatherinesthurrock.org.uk) and also have a presence on the Church of England's website - “A Church Near You” - which can be accessed by people wanting to contact the parish and church.

Chris Ford (Pewtalk editor)

Independent examiner's report to the PCC of East and West Tilbury and Linford

I report on the accounts of the PCC for the year ended 31 December 2021, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out remotely this year and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter W Chandler
15 The Spinneys
Leigh on Sea
SS9 5QZ

3rd February 2022

Parish of East and West Tilbury and Linford

Financial Statement for the year ended 31st December 2021

General Fund Receipts and Payments Account

Receipts	2021	2020		
Planned Giving	10,771.20	10,413.00		
Loose Collections	794.40	572.68		
Donations	5,609.00	1,340.50		
Tax Recovered	3,626.66	3,659.79		
Parochial Fees	6,948.99	3,247.16		
Parish Magazine	563.56	526.11		
Charity Collections	841.00			
Fund Raising	934.33	252.26		
Bank Interest	0.00	0.00		
Church Boxes	470.25	196.16		
Other Income	32.48	328.50		
Total Receipts	30,591.87	20,536.16		
Payments	2021	2020		
Church Expenses:				
Church Office	26.48	117.38		
Churchyard	6.63	12.51		
Insurance	2,252.44			
Utilities (inc. insurance in 2020)	1,511.83	3,566.45		
Minor repairs/maintenance	584.76	0.00		
Upkeep of services	714.64	628.94		
Organist & Organ	235.00	0.00		
Parish Magazine	560.86	343.50		
	5,892.64	4,668.78		
Ministry Expenses:				
Vicars expenses	0.00	0.00		
	0.00	0.00		
Out of Parish Expenses:				
Family Purse	15,466.32	15,382.68		
Assigned Fees	2,240.64	1,168.34		
Deanery Synod	17,706.96	16,551.02		
Giving:				
Charities	906.00	649.00		
	906.00	649.00		
Misc Expenses				
Miscellaneous	405.92	151.07		
	405.92	151.07		
Total Payments	24,911.52	22,019.87		
Excess of Receipts over payments	5,680.35	(1,483.71)		

Parish of East and West Tilbury and Linford

St. Catherine's

Bank Reconciliation 2021

	£
Balance at 31.12.2020	<u>31,876.39</u>
Excess of payments over receipts	5,680.35
<u>Balance at 31.12.2021</u>	<u>37,556.74</u>

Special Purposes Fund 2021

Balance at 31.12.20 16,695.20

Receipts

100 club 720.00

Donation 128.00

Total 848.00

Payments

100 club prize money 200.00

Total 200.00

Excess of receipts over payments 648.00

Balance at 31.12.2021 17,343.20

Churchyard Maintenance 2021

Balance at 31.12.20 2,490.15

Receipts

Open afternoons 253.25

Payments

Petrol 44.39

Excess of receipts over payments 208.86

Balance at 31.12.2021 2,699.01

<u>St Francis Centre</u>	<u>2021</u>	<u>2020</u>
Balance brought forward	6,333.48	7,026.71
<u>Receipts</u>		
Hall Hire	926.50	1,091.00
Donations (Drop in)	193.89	190.25
Total receipts	1,120.39	1,281.25
<u>Payments</u>		
Refreshments/Cleaning Materials	85.65	53.08
Utility bills		
Broadband	230.91	694.98
Gas	271.18	759.79
Electricity	252.00	357.00
Water	77.00	(69.95)
Telephone	90.00	0
Total utilities	921.09	1,741.82
Maintenance	811.38	139.58
Misc.	0.00	40.00
Total	<u>1,818.12</u>	<u>1,974.48</u>
Excess of payments over receipts	697.73	693.23
<u>Balance carried forward to next year</u>	<u>5,635.75</u>	<u>6,333.48</u>
Balance at Bank	5,629.30	6,327.96
Cash in hand (C Ford)	6.45	5.52
<u>Balance</u>	<u>5,635.75</u>	<u>6,333.48</u>